



Tuesday, January 12, 2021

AGENDA

Central Huron Business Improvement Area Board of Management

7pm

Zoom Call – please check your connection before 7pm

In attendance: Sandy Garnet, Dawn Bonneau, Melissa Livingstone, Sandra Campbell, Angela Smith, David Jewitt, Lori Lear, Bill Leach, Jackie Dickson,

1. CALL TO ORDER

1.1 Confirmation of the Agenda (additions, deletions, corrections)

Recommended Motion:

THAT the Central Huron BIA Agenda for January 12, 2021 be adopted as circulated; 1st: Sandra Campbell and 2nd Dave Jewitt

2. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

3. APPROVAL OF PREVIOUS MINUTES

Recommended Motion:

THAT the minutes of the November 10, 2020 meeting be adopted as circulated; 1st Melissa Livingstone and 2nd Dave Jewitt

4. DELEGATIONS/PRESENTATIONS – Angela Smith – updates on Grants and Projects

Angela – solid two weeks working on an inclusive community's grant, push button program, grab bars for store fronts beside the doors, doorbells (Front and Back), \$60K applied for, accessible downtown washroom, \$15K or \$16K with an adult change table, reached out to Huron Accessibility and they walk down the street and access the downtown. Artist extravaganza for installation is going well. Working on a historic walking tour. Decorating town hall and the parks, Huron HYGGE "it's a something to do".

5. CHAIR'S UPDATE

5.1 Updates – *Please read through the Rules of Procedure.* **If you have any changes, please list for discussion tonight, changes must be voted on at our next Annual General Meeting, which should be April or May meeting.**

6. TREASURER'S REPORT

6.1 Bank Reconciliations and Trial Balance

6.2 Bills to be Paid - All from November/December have been submitted. (2020)

For 2021 we have a Zoom subscription for our meetings \$200 +26 HST

6.3 Budget Update (attached)

Draft 2021 budget is attached, please review. If you see another avenue for advertising that you feel would better serve our businesses, please present a plan to share Tuesday.

6.4 **Recommend Motion:**

That Jeff Boyes, Central Huron Municipality Treasurer, be nominated as a co-signee on the BIA bank account;

Jeff had locked the account with a wrong password, and he was unable to reset it as he was not a co-signee. As the treasurer, he needs to have access and not be reliant on someone else having to reset for him.

Motion :1st Melissa Livingstone and the 2nd Dave Jewitt to have Jeff added to the BIA banking.

7. COUNCIL REPORT (Deputy Mayor Dave Jewitt)

Dave Jewitt – put out the tender for February for interested parties, time frame will be able to have a better idea once tender has been addressed, budget Feb 17 and go March consolidated meeting, Big Dig – two blocks (not a big construction project) front access will not be closed the entirety of the project, but it will be gravelled for the duration, looking at detour and signage, light standards are bill flemming hall (two lights one lower and one higher), redoing the area of the cenotaph, basic concrete dark grey – there will be a test patch at the skate park, Darren Alexander from DM Ross is going to post what the construction is going to look like, they are posting a power point presentation within the next couple of weeks. Sandra Campbell asked if the property beside her building is going to be used for working space or a drop off zone for product for the construction. Sandra Campbell asked if Council was still hoping for an April start, Angela Smith stated that they will be starting construction at the far end and then working towards the middle.

8. COMMITTEE UPDATES

8.1 Marketing Committee Minutes/Update – *Look at our Draft Budget...be realistic with these events, can we manage these well? Planning needs to be done NOW so when we are busy, we do not rush through it.*

Sandra Campbell – budget needs to be higher for all around BIA standpoint, a full marketing plan needs to be put into place she needs more volunteers – Bill/Tracey Leach, Melissa Livingstone, Jackie Dickson and Angela Smith.

Angela Smith – bags promo was for Big Dig with store sponsorship.

Angela Smith – back alley Artist

8.2 Social Committee Minutes/Update – *The boxes of Chocolates we received from Ferraro Signature came just 2 days before lockdown. There was not enough time to get them around to everyone. Is there an event we could promote that could use 29 great gift boxes of chocolates?*

8.3 Beautification Committee Minutes/Update – *We need to order the flowers; bright mixed colours will help lift everyone up during construction! How many hanging? Do we have places for the same amount in the alleys? Let's have a plan for the boxes, etc before March that we can share with Steve Duizer.*

Dave Jewitt – flower budget can be reduced during the “Big Dig”, council - are they 2nd and 3rd of February with a generic letter to request consideration for help with \$ for Big Dig and the formal letter and budget to Angela before January 29th for her budget meeting.

9. ANNOUNCEMENTS -

10. ADJOURNMENT

Recommended Motion:

THAT the meeting adjourn at 8:16 P.M.