

Tuesday, March 10, 2020

**Draft Minutes**

BIA Board of Management Meeting

6:15 Fire Hall Meeting Room

*Attendance:* Sandra Garnet, Sandra Campbell, Jesse Paul, Melissa Livingstone, Lori Lear,

Jackie Dickson, Dawn Bonneau, Joyce Ridder, Tanya Gregotski, Tammy Voisin

David Jewitt (after Council meeting)

**1.0 Sandra Campbell motioned to pass the February minutes. Jesse Paul seconded, all in favour. Motion carried.**

**2.0 Changes or Additions to Agenda: no additions**

**3.0 Chair’s Update:** Strategic Plan checklist reviewed. Angela is confirmed to come to a few meetings prior to events so we can collaborate on necessary items.

* + Survey to members to see what will engage them

2020 Board members

* + Co Chairs – Sandra Garnet and Jackie Dickson
  + Secretary – Dawn Bonneau and Jess Belanger
  + Marketing committee – Sandra Campbell
  + Beautification – Tanya Gregotski
  + Social media – Jesse Paul
  + Members at large – Melissa Livingstone, Lori Lear (rep Libro), Joyce Ridder
  + Co-signer for cheques – Sandra Campbell and Jackie Dickson

**Dawn Bonneau motioned to remove Jeff Roy and Jessica Carnochan as Signees of the BIA account. – Melissa Livinstone seconded the motion, all in favour, motion carried.**

**Jesse Paul motioned to accept Jackie Dickson and Sandra Campbell as co signers on the BIA account seconded by Tanya Gregotski. All were in favour, motion carried.**

* AGM will be at the REACH auditorium April 14 at 6pm. Meet for appetizers and wine from local wineries, Meeting will begin at 6:30, Networking afterward
  + Handwritten invites will be delivered by Sandra and Cheryl
  + Gluten free for apps requested
  + Survey to be ready

**5.0 Treasurer’s Report:**

**4.1** Bank Reconciliation and Trial Balance – See Attached

**4.2** Bills to be paid

**4.3**  2020 Budget Finalize for Council See Attached

**Jackie Dickson motioned to send the BIA 2020 draft budget to Council. Seconded by Melissa Livingstone, all in favour, motion carried.**

**Send the list with BIA members for the next two years to council for approval.**

**6.0 Council Report:**

**6.1** Dave Jewitt - Will Council look at using the Facade Grant for back door upgrades in 2021? This is something to look at when the time for construction comes.

Did you request a committee to form with Council, BIA and Community regarding signage, lights etc? Not yet,

**7.0 Committee Updates:**

7**.1** Marketing: Sandra Campbell

* Meeting for Easter Egg Hunt Promotion April 1-9 is – Jesse Paul, Melissa Livingstone, Sandra Campbell and Sandra Garnet to meet on March 16th at MyTy’s in the afternoon. This is to hash out rules and regulations.
* Sandra Garnet to send Logos to Sandra Campbell and Melissa Garnet for marketing promotion.

Reach Events – volunteers needed to hand out brochures and have a booth/table

Spring Fair – Booth

**7.2** Social : Jesse Social –Twitter and Instragram - ClintonCHBIA – planning on going to every store and promote each store...2 a week. #shopclinton, #experienceournature

Website is going to be recreated with Angela

**Melissa Livingstone motioned to pay Jesse Paul $500 to update our current BIA Website. Seconded by Tanya Gregotski, all in favour, motion carried.**

**8.0 Upcoming Meeting Dates, Time and Place** –

Annual General Meeting, April 14, REACH

Schedule for future meetings?

**7.0 Motion to Adjourn – by Jesse Paul and seconded by Sandra Campbell**

***Discover our Nature – Central Huron BIA***