

Tuesday March 8th 2016
6:15 pm
Fire Hall Board Room, Clinton

Attending: Tricia Robinson, Michael Russo, Deb Moran, Sandy Garnet, Marilyn Tyndall, Dan Colqhoun, Darlene Hymers, Jenn Hoogendoorn

1. Tricia asked that the Budget section in the February Minutes be clarified as the First Draft. Discussion was begun with more to follow in March.
Dan Colqhoun motioned to pass the February minutes with revisions. Sandy Garnet seconded, all were in favour. Motion carried.

2. **Chatter from the Chairs – Tricia and Michael**

First draft of the Town map is delivered to us...grey boxes list business in Central Huron but not shown on the Map

Is the Apple showing Schools? Should be numbered for naming in the Legend.

Should we shrink the map 15% to get the schools on it?

Darlene and Tricia will look over it Tuesday evening...March 15 5:45. Tricia will email other members to see if anyone wants to join them in making sure it is correct.

Deb will share the Huron County book with the maps with Tricia to see if Central Huron is correct.

Erin Samuels has uploaded “Explore the Shore” – a Farm Tour and Antique tours over Bluewater and Central Huron areas on the CCHBIA website.

Tricia brought forward an important issue regarding budgets. The Promotions Christmas budget for advertising was \$1695. Tom Williscraft called Michael to ask when Blackburn Radio could expect payment from November and December. He forwarded a bill for \$1802.41 from Ladies Night and Christmas. Tricia took a copy of the bills to Jessica (previous Promotions Chair) and she agreed that they were ones she had okayed, but had not received.

Chairs and Treasurer are proposing as we go ahead that committee heads will show their budget with monthly updates, putting proper expense lines on it– then committees know what they have to work with

Do we have a budget line account?-Terri will provide one when she is done working on the new Municipal Budget.

Dan Colqhoun motioned that Committee Heads will reconcile their budgets monthly and present a cash flow printout for Deb and Terri. Marilyn Tyndall seconded, all were in favour. Motion carried.

3. **Treasurers Report** – Deb Moran has the same report from Dec. 31 as last month since Terri is working on the Municipal Budget
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1. Bills to submit for payment

Tricia has the Promotions CKNX bill, the AGM ad for News Record - Darlene had a bill regarding the Reptile show for Harvest Fest. The total is \$333.33. We should pay a deposit with the balance on day of event (Email a copy to Terri or run one over)

Marilyn Tyndall motioned that we pay the bills presented for payment. Dan Colquhoun seconded the motion, all were in favour. Motion carried.

2. News from Council – Dan reported there is an opening on council – Genny Smith gave her resignation for March 1.

Dan put a motion forward at Council to make a job description, draft and post it for new CIC. Acting CAO asked for it to be done in the next 14 days.

Mayor Ginn, Acting CAO and 2 chairs to meet to discuss job, pull Genny in for input. One of the chairs is welcome to be on the hiring committee.

How many hours will this person put to BIA? Michael would like to see it based on each job, instead of hours per week...keep track of hours to balance out over slower times.

Marilyn had asked Dan about the high snow pileup after a storm...Dan had talked to Steve and they are now plowing holes through to the street, along with down the sidewalk. This is an amazing help for store owners.

3. Budget Revisions – Michael and Tricia approached Erin Samuels about the short term position updating our Web page. She agreed to the \$2280 offered as payment for her services. Her position will be a fill in until our new CIC is hired.

Our draft budget is \$1500 in deficit. Some changes to be made...

Cut BIA bucks to from \$3000 to \$2500

Promotions \$5930 (including Erin Samuels position) from \$7000.

4. Committee Reports – Please provide Minutes with Next Meeting Dates

4.1.**Promotions** Spring event – Sandy – We just are not prepared to do it this year

4.2.**Beautification** – Marilyn

Jane Muegge has put an application into LIBRO for a \$10,000 grant. It will be September before we know if we will qualify or not. Anything from \$1000 or up...for new planters, benches, flowers (beautification)

4.3.**Harvest Fest** - Roz put the application into Council and Erie Thames for having street banners put up free of charge. They have been approved, now they need to be designed and bought? Michael has done others, he could do these.

Darlene needs draft letters from BIA to ...Legion, Optimists, Town for donation fund. She will bring ideas and drafts to BIA meeting and Chairs will draw them up to send.

5. Upcoming AGM April 12th - Vicki Glass has agreed to speak

Advertising has come out in newspaper, on sign and on Facebook for a new Board member

Michael will pick up liquor license at store, Steve will bring all to AGM

6. **New Business for the Next Meeting (May)** Clinton's Spring Fair sent a letter asking the BIA to support their Teddy Bear theme. They would like 35 Teddy Bears one for each entrant in the Baby Contest. Marilyn will check price on 6-8 inch bears, check with Janet Cameron on how many, particulars...and email cost to Board of Management for a decision since our next regular meeting is May.
Dan – Permanent Farmer's Market will be coming to previous Veterinarian Clinic on Highway 8.

7. **Dan Colquhoun motioned to adjourn, Marilyn Tyndall seconded.**

Next meeting is April 12th – Annual General Meeting

Important Dates:

- Huron Tourism Association Brochure Swap April 5th
- CCHBIA AGM April 12th